
because
We Care

School Reopening Guide



Our mission is to empower each student to achieve academic and moral excellence in a faith-filled environment based on God's Word.

Guiding Principles

St. Barnabas Episcopal School is known for our outstanding attention to safety and security. Navigating our response to Covid-19 is no exception. We strive to exceed all guidelines for safety. St. Barnabas' plans will be aligned and consistent with local orders and ordinances of the City of DeLand and Volusia County, as well as the State of Florida's Plan for Recovery. St. Barnabas will also follow recommendations from the federal government reopening guidelines, Centers for Disease Control and Prevention, American Academy of Pediatrics, the Diocese of Central Florida, Florida Council of Independent Schools, National Association of Episcopal Schools, the National Business Officers Association, and the National Association of Independent Schools.

Our policies and plans will be updated as our knowledge and understanding of the Covid-19 virus evolves and more information becomes available.



Reopening Plan

St. Barnabas Episcopal School plans to welcome students back to campus on August 26, 2020.

Although we will be back on campus, things will look different this year. There will be updates to our program as a result of the ongoing Covid-19 pandemic. The time at home during the pandemic had a significant impact on the emotional and mental health of children. St. Barnabas has reinforced what we already knew - it is in the best interest of our students to be together on campus. The 2020-2021 school year will offer two programs for enrolled students:

1 On Campus

In consultation with St. Barnabas' Covid-19 Task Force, which includes medical professionals, St. Barnabas' has implemented protocols to ensure students, faculty, and staff can safely return to campus on August 26. Specific health and safety procedures will be required and the school day will look different. Details of our On Campus Program can be found on pages 8-11.

2 Digital Live Synchronous Learning Program

To accommodate the needs of our vulnerable population and the wishes of those not ready to return to campus, St. Barnabas will offer students access to our synchronous (live) instruction and will require significant parental involvement and flexibility. Details on our Digital Live Synchronous Learning Program can be found on page 12.

In addition, St. Barnabas is preparing a contingency plan in the event of a mandated campus closure:

Contingency Plan

Full School Mandated Digital Learning

This option will only be offered should the school be required by local, state, or federal authorities, or the Diocese of Central Florida to close. Details on Full School Mandated Digital Learning can be found on page 13.

Safety Protocols

Updated as CDC Recommendations Evolve



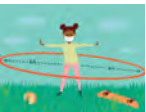
Touchless temperature screening for all students before exiting vehicles at arrival. Temperature screening of all faculty and staff on arrival. Any student with a temperature reading above 100 degrees Fahrenheit on a touchless thermometer and other students in the same car will not be allowed on campus.



Currently, DeLand Emergency Order mandates mask wearing in DeLand. Use of masks by students will be required at arrival, dismissal, and when moving through public spaces on campus. When seated in classrooms and other areas when physical distancing is not possible, masks will be encouraged but not required. Masks will not be required during outdoor experiences while students are actively engaged in exercise and maintaining physical distancing. Faculty and staff will wear masks when physical distancing is not possible.



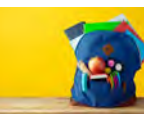
Capacity limits determined for all classrooms, walkways, and common areas on campus to allow for six feet of space between students, faculty, and staff.



Transparent desk shields will allow students to remove masks from their faces for the majority of the school day while they are at their desks or tables in classrooms.



Increased handwashing throughout the day.



Student items from home stored separately from other students' belongings.



Limited number of students at a time in restrooms.



Individual activity supply kits created for each student.



Directional signage installed on campus. Visual cues will be used to maintain physical distancing throughout the school day.



Outdoor space will be utilized for lunch and classroom learning when possible.



High touch surfaces disinfected throughout the day.



Enhanced sanitizing of all areas with electrostatic fogging equipment.



Parents and visitors not allowed on campus. Front office access will be allowed with limited capacity.



Attendance will serve as a contact tracing log for students.



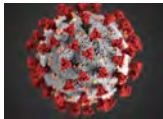
Families, faculty, and staff will be responsible for reporting travel outside of Central Florida to the Head of School by email.

Carpooling according to our medical advisory team is permissible but students should wear face coverings while carpooling and the health screening for the child(ren) of the parent not driving should be provided to the parent that is driving to be shown upon arrival at school.

Illness Protocol



Students should not attend school if they have any of the following: fever of 100 degrees Fahrenheit or higher at home, unexplained cough, congestion, shortness of breath, sore throat, unexplained rash, muscle aches, diarrhea, vomiting, a direct known exposure to someone who has tested positive for Covid-19, or if student has tested positive for Covid-19. **Please see COVID management plan. See Appendix A.**



If a student presents with any of the following symptoms during the school day, the student will be immediately quarantined and sent home: fever; cough or congestion; malaise or tiredness; sore throat; diarrhea; vomiting; abdominal pain; or sudden loss of taste or smell. Parents should contact their pediatrician for further care and instructions. Siblings with symptoms will also be sent home.



After illness, students may return to school when either:

- At least 3 days have passed since resolution of all symptoms (including fever without the use of fever-reducing medications); and
 - At least 10 days have passed since the start of symptoms; and
 - Student feels well enough to participate in all classroom activities.
- OR
- Resolution of fever (including fever without the use of fever-reducing medications); and
 - 2 negative Covid-19 tests greater than 24 hours apart.



Students, faculty, and staff exposed to a student with symptoms will be evaluated on a case by case basis. Parents will be notified of a positive Covid-19 exposure by either the School or the Department of Health.



Students, faculty, and staff must notify the School of any household members with a positive Covid-19 diagnosis. To return to school, the student, faculty, or staff must be quarantined for 14 days and not have any symptoms.



Student, faculty, and staff confidentiality will be protected to the best of the School's ability.

Option 1: On Campus

PreK - 8th Grade

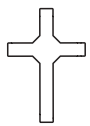
The St. Barnabas culture will remain intact, despite the many temporary changes recommended by the CDC's health and safety regulations when returning to campus this August. Our plans will continue to evolve as more information and updated public health guidelines are issued.



Mixing among different grade levels and homeroom classes will be limited. To reduce movement throughout campus, teachers will go to classrooms when possible.



Outdoor experiences such as PE, playground, and recess will continue. Masks will not be required during outdoor experiences while actively engaged in exercise and maintaining physical distancing.



Monday and Tuesday Chapel will be held in Harwood and Wednesday Chapel will be livestreamed into classrooms.



Our Lunch program will continue with enhanced safety measures. Lunches will be pre-ordered through an online form via All Seasons Foods (formerly known as WT Cafe). Food from a limited menu will be individually wrapped and delivered to classrooms. **Lunches brought from home will be a disposable lunch bag, metal or hard plastic container. No reusable lunch boxes or sacks.**



The school has invested in adding a device to each a/c unit to purify the air in all school spaces.



No off-campus field trips first semester; field trips may resume second semester if feasible.



Extended Care will resume with *very limited capacity* to ensure that appropriate physical distancing is maintained.



Option 1: On Campus

PreK - 5th

- Snack and lunch will take place inside the classroom or outdoors while practicing social distancing and food allergy precautions. Hand washing/sanitizing will occur before and after eating.
- Playgrounds and outdoor spaces with physical distancing will be used for recess. Use of playground equipment is being evaluated. Students will wash their hands when they return from recess.
- Shared electronic devices will be cleaned between users.
- Specials will continue with some updates to frequency and program offerings. Students in PK4 through 5th grade will safely travel to attend some specials, such as PE, Music, Art, and Computer. Other specials, such as Christian Education, will occur in the homeroom class.
- After-School Activities
 - Clubs sponsored by outside vendors are currently suspended.
- Student Support:
 - Student Success will still have pull out services for extra help

Option 1: On Campus

6th - 8th Grade

- Homeroom will be added to the beginning and ending of each day to promote physical distancing.
- Students will be assigned a school laptop for daily use.
- Class rotations will continue but be limited where possible.
- Outdoor break will occur five days per week with grade level separation.
- Lunch will occur in classrooms. Lunch outside weather permitting.
- Advisory will continue with students being separated by grade level. 6th grade will continue to be mixed gender groups; 7th and 8th grade will continue to be single gender groups
- Sports will be determined by decisions made in athletic conference by season. Should competitive sports not be offered, an intramural program will be planned.
- Most clubs and activities will continue with alterations to meetings and activities to promote distancing and separating grade levels.

Option 2: Digital Live Synchronous Learning Program K - 8th Grade

To accommodate the needs of our vulnerable population and the wishes of those not ready to return to campus, students have the opportunity to join live classes from home. This program will be synchronous (live) instruction and will require significant parental involvement and flexibility.

- This option is not available for PreK4.
- This option is designed to move academic progress forward and provide limited social connections for students. Students electing the Digital option will not participate in any on campus activities, including sports.
- All families will be required to fill out a form by July 31 to indicate a choice for their student to start the year On Campus or Digitally (from home). [Click here.](#)
- Students who elect the digital learning program must commit to 30 consecutive school days in the program. During the year, families needing to transition back to On Campus should contact the Head of School.
- St. Barnabas is equipping classrooms with a video and audio conferencing system enabling students to remain connected by participating in live classroom instruction.
- Some special area classes will not be live streamed such as P.E. and will have alternate, asynchronous projects and assignments.
- The system offers field of view which enables students at home a full view of teaching space.
- Faculty training will be part of the pre-planning schedule.
- The system will be utilized for Back-to-School Nights and for Parent/Teacher Conference days.

Contingency Plan: Full School Mandated Digital Learning

What if we are required to return to Remote Learning?

Based on guidance from our Task Force, St. Barnabas is preparing a scenario for potential interruptions to on campus learning. If the full school is required by local, state, or federal authorities, or the Diocese of Central Florida to close, St. Barnabas will shift to a fully digital learning program.

How will St. Barnabas handle tuition if we are required to return to Digital Learning?

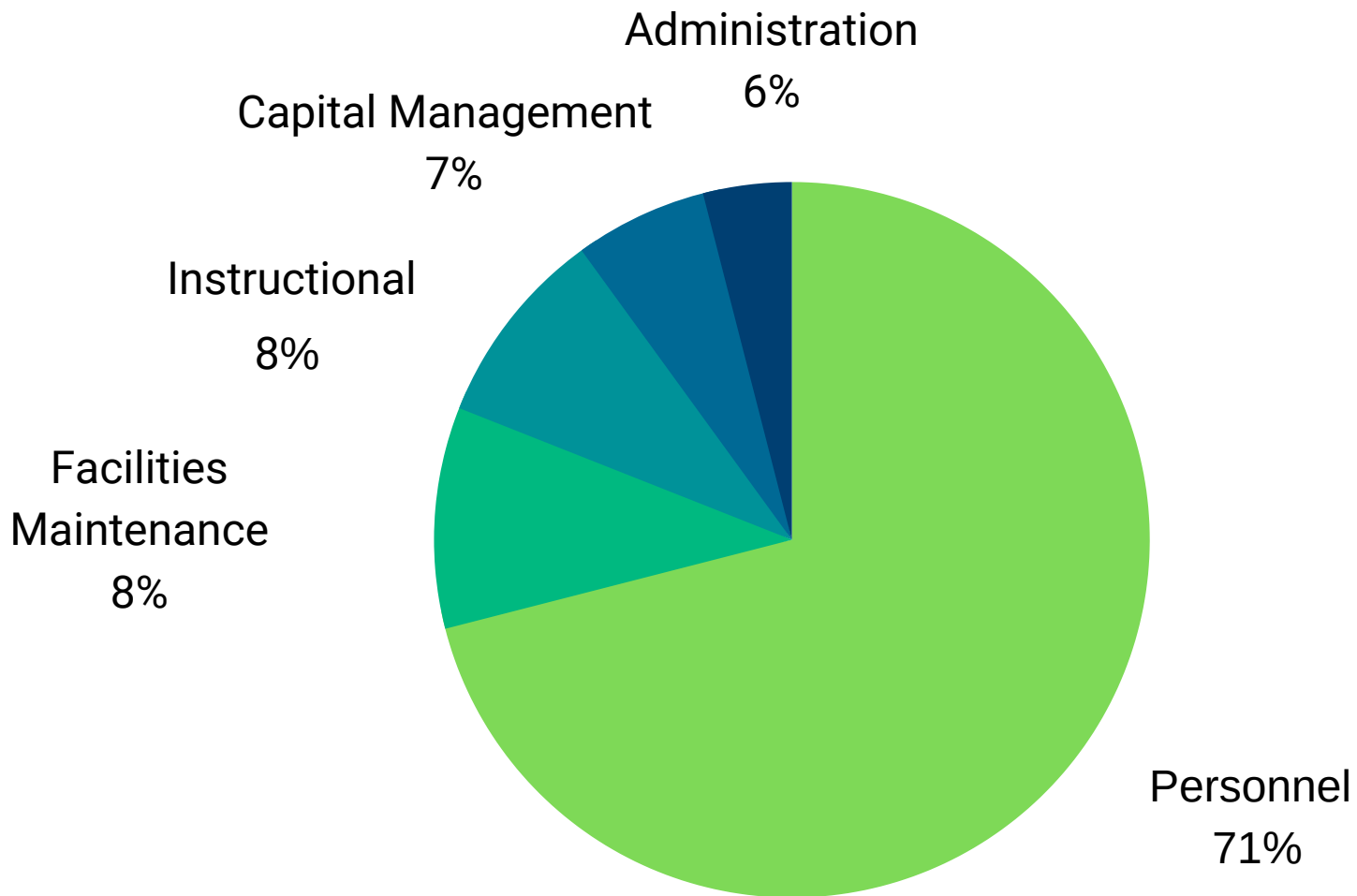
Our tuition aligns with our mission, and is purposely kept at a level to allow a St. Barnabas education to be accessible to as many families as possible. We employ strong fiscal management to maintain a lean budget. The tuition guide on page 15 illustrates that 90% of tuition covers fixed costs that do not end during digital learning.



Tuition

What does your tuition pay for?

Tuition covers costs of a St. Barnabas education, which exist on or off campus.



Capital Management

- Mortgage Principal
- Mortgage Interest
- Technology Fund
- Capital Improvement Fund
- Contingencies

Facilities Maintenance

- Security
- Electricity
- Telephone
- Water/Gas
- Waste Services
- Bus Maintenance/Repairs
- Custodial Supplies/Services
- Building Maintenance
- Grounds Maintenance

Administrative

- Insurance
- Legal Services
- Blackbaud
- Accreditation
- Marketing
- Admissions
- Development
- Office Expenses
- Postage/ Printing
- Smart Tuition

Instructional

- Classroom supplies
- Classroom Activities
- Extracurricular
- Testing-Admission
- Testing-Achievement
- Textbooks
- Educational Software

Personnel

- Salaries
- Benefits-Health
- Insurance
- Benefits-Retirement
- Taxes-Payroll
- Staff Development
- Employee Screening
- Substitutes

Administration

Thank you for partnering with us to care for the entire St. Barnabas community. St. Barnabas is committed to safety and transparency and will continue to offer our students an academically enriched program in a nurturing Christian environment. We encourage you to contact our team if you have any questions or concerns about the 2020-2021 school year.



Paul Garcia
Head of School



Jeff Shaw
Assistant Head of School



Sarah McAskill
Director of Marketing
& Development



David Dugo
Director of Admissions



Patrick Sills
Facilities Manager



Chet Rodriguez
Director of I.T.



Greg Wilder
Business Manager



Kris Jones
Office Manager

Appendix A

ST. BARNABAS EPISCOPAL SCHOOL

The Management of COVID-19

